



VACANCY FOR THE POSITION OF LONG-TERM GENDER & GOVERNANCE CONSULTANT IN THE MOZAMBIQUE FIELD OFFICE

The Electoral Institute for Sustainable Democracy in Africa (EISA) is recruiting a Long-Term Gender & Governance Consultant for the Mozambique Field Office in Maputo. This position is open to individuals who hold Mozambican citizenship, or have permanent residency status in Mozambique, and is being offered for a 12-month period, with the possibility of renewal, should conditions allow. EISA offers a monthly remuneration package based on qualifications and experience.

EISA is a continental not for profit organisation located in Johannesburg, South Africa, with field offices in several African countries, including Mozambique, and has continental and sub-regional programmes. EISA strives for excellence in the promotion of credible elections, citizen participation and the strengthening of political institutions for sustainable democracy in Africa

Reporting to the EISA Mozambique Country Director, the Long-Term Gender & Governance Consultant will be required to:

Key tasks and responsibilities

- Take a lead role in identifying opportunities to promote gender balance and women's participation throughout the portfolio of activities of the Mozambique Office programme within its current results framework.
 - Ensure a gender-balance and a pro-woman approach throughout the portfolio of activities, where relevant and feasible
 - Assist in the design, implementation and management of the Mozambique Office's programmes and activities, with a leading role in gender-specific activities, including drafting activity description and budgets, monitoring and evaluation, and report writing.
 - Liaise on behalf of the office with partner organisations
 - Liaise with the office's donors as delegated by the Country Director
 - Assist in any other task as required by the Country Director or EISA's Management within the Consultant's ability and scope of work
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Job Specification

Education

- Minimum of Master's Degree or equivalent in any relevant field (e.g. social sciences, humanities, law) or related discipline from a recognised university

Experience

- At least five years of experience in gender-related programming and project management and implementation and report writing. Preference is given to candidates with proven experience of the intersectionality between gender and governance issues.

Knowledge and Skills

- Ability to relate diplomatically at the highest levels
- Possess good analytical skills
- Programme management and organisational skills
- Ability to work with minimal supervision
- Problem-solving ability
- Working knowledge of PC-based word processing, spreadsheets, and email technology
- Ability to work as part of a team and adhere to deadlines and set priorities

Languages

- Fluency in Portuguese
- Solid knowledge of English preferred

Personal specifications

- Level-headed and well organised
- Adaptable – able to work with people from different cultural backgrounds and educational levels
- Willingness to work beyond official working hours
- Willingness to travel extensively (domestic and internationally)

Applications with relevant CV should be sent to Mr. Miguel de Brito at miguel@eisa.org.za by 17h00, Friday 5th October, 2018

Only short-listed candidates will be notified for interviews.

EISA reserves the right not to appoint