



Short contract – South Africa Elections 2019

EISA is a continental non-governmental organisation located in Johannesburg, South Africa with field offices in the Democratic Republic of Congo, Madagascar, Mali, Mozambique, Somalia and Zimbabwe and a regional office in Gabon. EISA strives for “An African continent where democratic governance, human rights and citizen participation are upheld in a peaceful environment”. **EISA is looking for 8 researchers to work on a 2 month short-term contract in the period running up to and directly after the National and Provincial Elections in South Africa, 2019.** EISA would like to offer 8 committed, energetic and enthusiastic individuals an experience in a dynamic and challenging environment working with an international team of experienced and insightful colleagues drawn from across Africa. During this short-term contract contractees will be located at the EISA head office in Johannesburg. The organization will offer a modest stipend.

During the 2 month contract the responsibilities of the contractees will cover:

- Research and information gathering on various issues related to the elections
- Reviewing trending election narratives in mainstream and social media per week
- Produce one 1200 word article (as often as once per week)
- Literature reviews of other organisations election related publications
- Collate provincial election updates per week
- Contributing to the EISA weekly election update report
- Fact checking electoral legislation and codes relating to political campaigns or weekly report issues
- Assisting with the organisation and logistics of election related briefings and seminars
- Drafting meeting minutes from briefings and seminars
- Assisting with the EISA elections hotline

Candidates should have:

- At least an honours degree in political science, international relations, public policy, law, data science or journalism is required.
- Interest in governance and democracy and specifically election related issues
- Drive, initiative, creativity, innovation and a willingness to learn. Some experience of primary and secondary research will be an added advantage.
- Some minimum administrative, organisational, and communication skills, attention to detail, and competence in the use of a variety of general office computer software (MSWord and MSEXcel);
- Excellent command of English, a good working knowledge of a second South African language is a bonus
- The ability to work under direction towards working with greater independence

To apply send in a completed CV, with qualifications and a motivating letter from an academic supervisor/tutor or an academic referee by **17h00, Wednesday 13 March 2019**. The application should include a cover letter in which you state your motivation for wanting to work at EISA to Mr. Sandile Khuboni

at sandile@eisa.org.za. Only short-listed candidates will be contacted for an interview. EISA reserves the right not to appoint. The contract is open to South African residents and work permit holders only. **Successful applicants should be available to work full-time from 18 March to 17 May 2019.** For more information about EISA visit www.eisa.org.za.